



Akron Symphony Orchestra

92 N. Main Street, Akron, OH 44308-1932

Phone: 330.535.8131

Fax: 330.535.7302

Email: fgoldman@akronsymphony.org

Request for Performance

Event Information

Host organization: _____

Contact Person: _____

Phone / Email: _____

Date / Time of Event: _____

Length of Performance: _____ Set-up Time: _____

Please be as precise as possible including the schedule for breaks. Request must fit into 2.5 hours with at least one 15-minute break in first 90 minutes. Additional time will require payment of overtime.

Dress:

- Formal concert attire – concert black / tux
- Business dress / suit
- Casual – Khakis and polo shirt

Preferred number of musicians (1,2,3,4,5, other [specify]): _____

Ensemble type (string, brass, woodwind, vocal, jazz, other): _____

Is this a program or background music? _____

Do you have music stands? Yes _____ No _____

Chairs without arms? Yes _____ No _____

Is venue well-lit (for reading music)? _____ If not, is there an electrical outlet nearby to plug-in stand lights? _____

Will you provide extension cords, if needed? _____

Are mics / sound required? _____ Are mics / sound provided? _____

Is water provided? _____ Is food provided? _____ Is water available? _____ Is food available? _____

How many people are expected to attend the event? _____ Ages – adults, children, seniors, general? (circle)

Is the performance indoors or outdoors? _____ If outdoors, is it under cover? _____

Location of venue – Please provide address and directions to the venue and to the performance location within the venue.

Parking - where, access to venue for loading/unloading instruments, stands, etc.

Marketing/Outreach opportunities, signage, collateral, etc.

Name and information for contact person who will be on-site during the performance: _____

Signature

Date of Request

Information for Akron Symphony Chamber Ensemble Programs

The Akron Symphony musicians are highly qualified professionals. We are confident you will be satisfied with the quality of their performance. However in order for them to play at their highest level and meet your expectations, the following requirements must be agreed to and met.

Temperature at the performance location must be between 62 degrees and 92 degrees F.

Public restroom facilities must be available within a reasonable proximity to the performance area.

If the performance is outdoors, there should be a warning system established for inclement weather cancellation. The performance should be in a shaded area and covered for inclement weather. Musicians shall not be required to perform in direct sunlight or rain.

Performance area should be well lit for reading music. ASO may provide stand lights if requested.

Any video-taping, audio-taping or photography of any performance by Akron Symphony musicians is subject to requirements in the agreement with the American Federation of Musicians and requests must be approved by the Akron Symphony at least 30 days in advance of the performance.

ASO reserves the rights to select the individual musicians engaged and to supply substitutes if necessary.

Parking passes or free parking at a location in reasonable proximity to load/unload instruments shall be provided.

A secure room or area for storage of instrument cases and for warm-up should be provided.

Additional fees for cartage will be required for large instruments – bass, contrabassoon, harp, and selected percussion.

Additional fees will apply for holiday dates or any performance that goes after 11PM.

A 50% nonrefundable deposit is due at the time of booking. The balance is payable within seven business days after the performance.

Call for pricing.